School Emergency Drills
Documentation Form

Type of Drill
☐ Fire Drill (5 required)
☒ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☐ Lockdown (3 required)

Type of Drill
☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Alexander

Name of person conducting drill: Shanae Heurlin

Title of person conducting drill: Principal

Date of Drill: 3-11-2020
Time drill was held: 2:00 □ AM □ PM

Exact time required to evacuate/shelter/secure: 4 min. 30 sec.

Total Participants: 480

This report is for emergency drill # 2 for school year 2019-2020.

Remarks:

Drill was coordinated with:

☑ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: ________________________________

OR

☐ Fire (fire chief or designee)
Name & Title: ________________________________

Principal's signature: ____________________________

Rev. 9/14
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Name of Reporting School: Alexander

Name of person conducting drill: Shanea Horine

Title of person conducting drill: Principal

Date of Drill: 11-6-19  Time drill was held: 9:00 AM PM

Exact time required to evacuate/shelter/secure: 2 min 30 sec

Total Participants: 487

This report is for emergency drill #1 for school year 19-20.

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
  Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

  AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title: ____________________________

  OR

- Fire (fire chief or designee)
  Name & Title: ____________________________

Principal's signature:__________________________

Rev. 11/18