

School Emergency Drills Documentation Form

- Type of Drill
- ☐ Fire Drill (5 required)
 - ☐ Tornado Safety Drill (2 required)
 - ☐ Shelter in Place Drill
 - ☒ Lockdown (3 required)

- Type of Drill
- ☒ Standard
 - ☐ Class Change
 - ☐ Recess
 - ☐ Other Events

Name of Reporting School: Community Ed Center

Name of person conducting drill: Doug Roesink

Title of person conducting drill: Deen of Students.

Date of Drill: 1-7-21 Time drill was held: 9:30 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 30 seconds

Total Participants: 10

This report is for emergency drill # 7 for school year 2020-21.

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature Douglas Roesink

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Name of Reporting School: Community Ed. Center

Name of person conducting drill: Dorcy Ruesink

Title of person conducting drill: Dean of Students

Date of Drill: 9-10-2020 Time drill was held: 10:30 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 2 1 min

Total Participants: 9

This report is for emergency drill # 1 for school year 2020-21

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature

Dorcy Ruesink