

School Emergency Drills
Documentation Form

- | <u>Type of Drill</u> | <u>Type of Drill</u> |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Safety Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Shelter in Place Drill | <input checked="" type="checkbox"/> Recess |
| <input type="checkbox"/> Lockdown (3 required) | <input type="checkbox"/> Other Events |

Name of Reporting School: Lincoln Elementary School

Name of person conducting drill: Sam Skeels

Title of person conducting drill: Principal

Date of Drill: 9/21/21 Time drill was held: 12:12 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 350

This report is for emergency drill # 1 for school year 2021-2022

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature _____

