

School Emergency Drills
Documentation Form

- Type of Drill
- ☒ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter In Place Drill
☐ Lockdown (3 required)

- Type of Drill
- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Lincoln Elementary School

Name of person conducting drill: Sam Skeels

Title of person conducting drill: Principal

Date of Drill: 11/19/21 Time drill was held: 8:48 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 350

This report is for emergency drill # 4 for school year 2021-2022

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature _____

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- Type of Drill
- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Lincoln Elementary School

Name of person conducting drill: Sam Skeels

Title of person conducting drill: Principal

Date of Drill: 10/13/21 Time drill was held: 3:07 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 350

This report is for emergency drill # 3 for school year 2021-2022

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature _____

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 - ☐ Tornado Safety Drill (2 required)
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 - ☐ Lockdown (3 required)

- Type of Drill
- ☒ Standard
 - ☐ Class Change
 - ☐ Recess
 - ☐ Other Events

Name of Reporting School: Lincoln Elementary School

Name of person conducting drill: Sam Skeels

Title of person conducting drill: Principal

Date of Drill: 10/1/21 Time drill was held: 9:15 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 350

This report is for emergency drill # 2 for school year 2021-2022

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

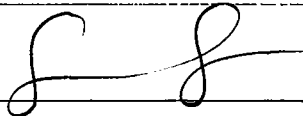
AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature



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 - ☐ Tornado Safety Drill (2 required)
 - ☐ Shelter in Place Drill
 - ☐ Lockdown (3 required)

- Type of Drill
- ☐ Standard
 - ☐ Class Change
 - ☒ Recess
 - ☐ Other Events

Name of Reporting School: Lincoln Elementary School

Name of person conducting drill: Sam Skeels

Title of person conducting drill: Principal

Date of Drill: 9/21/21 Time drill was held: 12:12 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 350

This report is for emergency drill # 1 for school year 2021-2022

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature _____

