

**School Emergency Drills**  
Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)  
☐ Severe Weather Drill (2 required)  
☐ Lock Down/Shelter In Place Drill (2 required)

Type of Drill

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Lincoln Elementary School

Name of person conducting drill: Sam Skeels

Title of person conducting drill: Principal

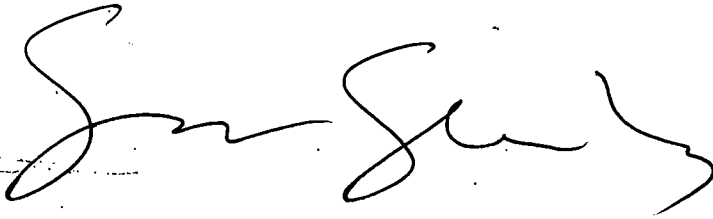
Date of Drill: 9/25/20 Time drill was held: 8:59 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 2 minutes 15 seconds

Total Participants: 230

This report is for emergency drill # 2 for school year 2020-2021

Remarks:



Drill was coordinated with:

- ☐ Emergency Management Coordinator  
Name & Title: \_\_\_\_\_

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_