School Emergency Drills
Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Safety Drill (2 required)
- Shelter in Place Drill
- Lockdown (3 required)

Type of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Lincoln Elementary School

Name of person conducting drill: Sam Skeels

Title of person conducting drill: Principal

Date of Drill: 9/27/19  Time drill was held: 2:59 AM

Exact time required to evacuate/shelter/secure: 3:01 pm - 2 minutes

Total Participants: 350

This report is for emergency drill # 1 for school year 2019-2020

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
  Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.
  
  AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title: __________________________

  OR

- Fire (fire chief or designee)
  Name & Title: __________________________

Principal's signature: __________________________

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