

**School Emergency Drills  
Documentation Form**

- | <u>Type of Drill</u>                |                                   | <u>Type of Drill</u>     |              |
|-------------------------------------|-----------------------------------|--------------------------|--------------|
| <input checked="" type="checkbox"/> | Fire Drill (5 required)           | <input type="checkbox"/> | Standard     |
| <input type="checkbox"/>            | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/>            | Shelter in Place Drill            | <input type="checkbox"/> | Recess       |
| <input type="checkbox"/>            | Lockdown (3 required)             | <input type="checkbox"/> | Other Events |

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 4/13/2022 Time drill was held: 9:00  AM  PM

Exact time required to evacuate/shelter/secure: 1:08

Total Participants: approx 320

This report is for emergency drill # 5 for school year 2021-2022.

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Ann Lacasse

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|---|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input type="checkbox"/> Standard     |
| <input type="checkbox"/> Tornado Safety Drill (2 required)  | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Shelter in Place Drill             | <input type="checkbox"/> Recess       |
| <input type="checkbox"/> Lockdown (3 required)              | <input type="checkbox"/> Other Events |

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 3/8/2022 Time drill was held: 1:05  AM  PM

Exact time required to evacuate/shelter/secure: 1:04

Total Participants: 320

This report is for emergency drill # 4 for school year 2021-2022.

Remarks:  
Drill was held on 3/9/2022 due to mechanical issues with the alarm system.

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Ann Lacasse

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- |   |   |
|---|---|
| <input checked="" type="checkbox"/> <b>Type of Drill</b><br>Fire Drill (5 required) | <input type="checkbox"/> <b>Type of Drill</b><br>Standard |
| <input type="checkbox"/> Tornado Safety Drill (2 required)                          | <input type="checkbox"/> Class Change                     |
| <input type="checkbox"/> Shelter in Place Drill                                     | <input type="checkbox"/> Recess                           |
| <input type="checkbox"/> Lockdown (3 required)                                      | <input type="checkbox"/> Other Events                     |

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 10/15/2021 Time drill was held: 2:00 ~~10:30 AM~~  AM  PM

Exact time required to evacuate/shelter/secure: 1:03

Total Participants: 320

This report is for emergency drill # 3 for school year 2021-2022.

Remarks: Time was changed due to rain.

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Ann Lacasse

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| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input type="checkbox"/> Standard     |
| <input type="checkbox"/> Tornado Safety Drill (2 required)  | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Shelter in Place Drill             | <input type="checkbox"/> Recess       |
| <input type="checkbox"/> Lockdown (3 required)              | <input type="checkbox"/> Other Events |

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 9/21/2021 Time drill was held: 9:30  AM  PM

Exact time required to evacuate/shelter/secure: 1:03

Total Participants: 320

This report is for emergency drill # 2 for school year 2021-2022.

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Ann Lacasse

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| <input checked="" type="checkbox"/> | Fire Drill (5 required)           | <input type="checkbox"/> | Standard     |
| <input type="checkbox"/>            | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/>            | Shelter in Place Drill            | <input type="checkbox"/> | Recess       |
| <input type="checkbox"/>            | Lockdown (3 required)             | <input type="checkbox"/> | Other Events |

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 9/17/2021 Time drill was held: 1:15  AM  PM

Exact time required to evacuate/shelter/secure: 1:01

Total Participants: 330 approx.

This report is for emergency drill # 1 for school year 2021-2022

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Ann Lacasse