

School Emergency Drills Documentation Form

- Type of Drill**
- ☐ Fire Drill (5 required)
 - ☐ Tornado Safety Drill (2 required)
 - ☐ Shelter in Place Drill
 - ☒ Lockdown (3 required)

- Type of Drill**
- ☒ Standard
 - ☐ Class Change
 - ☐ Recess
 - ☐ Other Events

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 10-22-19 Time drill was held: 10:00 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 6 minutes

Total Participants: 350 approx.

This report is for emergency drill # 1 for school year 2019-2020

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature Ann Lacasse

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 - ☐ Recess
 - ☐ Other Events

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 1-10-20 Time drill was held: 10:30 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 2 mins.

Total Participants: approx. 350

This report is for emergency drill # 2 for school year 2019-2020

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature _____