

**School Emergency Drills
Documentation Form**

- | <u>Type of Drill</u> | | <u>Type of Drill</u> | |
|-------------------------------------|-----------------------------------|--------------------------|--------------|
| <input type="checkbox"/> | Fire Drill (5 required) | <input type="checkbox"/> | Standard |
| <input checked="" type="checkbox"/> | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/> | Shelter in Place Drill | <input type="checkbox"/> | Recess |
| <input type="checkbox"/> | Lockdown (3 required) | <input type="checkbox"/> | Other Events |

Name of Reporting School: Michelle Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 3-24-2021 Time drill was held: 1:00 AM PM

Exact time required to evacuate/shelter/secure: 45 seconds

Total Participants: approx. 200

This report is for emergency drill # 2 for school year 2020-2021

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Principal's signature Ann Lacasse

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Name of Reporting School: Michelle Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 11-5-2020 Time drill was held: 9:00 AM PM

Exact time required to evacuate/shelter/secure: * Approximately 30 seconds

Total Participants: Approx. 200

This report is for emergency drill # 1 for school year 2020-2021.

* Remarks: To observe social distancing, drill was run individually for each classroom. The classes were able to shelter safely in about 30 seconds.

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Principal's signature Ann Lacasse