School Emergency Drills
Documentation Form

Type of Drill
- Fire Drill (5 required)
- Tornado Safety Drill (2 required)
- Shelter in Place Drill
- Lockdown (3 required)

Type of Drill
- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Prairie Elementary

Name of person conducting drill: Carl Lewandowski

Title of person conducting drill: Principal

Date of Drill: 10-18-19

Time drill was held: 2:00 PM

Exact time required to evacuate/shelter/secure: 1:30

Total Participants: 250

This report is for emergency drill # 3 for school year 2019-20.

Remarks:

Drill was coordinated with:

☐ Emergency Management Coordinator
  Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

  AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title: __________________________

  OR

☐ Fire (fire chief or designee)
  Name & Title: __________________________

Principal's signature: __________________________

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School Emergency Drills
Documentation Form

Type of Drill
☐ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☐ Lockdown (3 required)

Type of Drill
☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Prairie Elementary
Name of person conducting drill: Carl Lewandowski
Title of person conducting drill: Principal
Date of Drill: 10/10/19
Time drill was held: 10:00 AM
Exact time required to evacuate/shelter/secure: 1:40
Total Participants: 251
This report is for emergency drill # 2 for school year 2019-20.
Remarks:

Drill was coordinated with:

☐ Emergency Management Coordinator
   Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgmt. Coor.

   AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
   Name & Title: ____________________________

   OR

☐ Fire (fire chief or designee)
   Name & Title: ____________________________

Principal’s signature: ________________________

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**School Emergency Drills**

**Documentation Form**

- **Type of Drill**
  - [x] Fire Drill (5 required)
  - [ ] Tornado Safety Drill (2 required)
  - [ ] Shelter in Place Drill
  - [ ] Lockdown (3 required)

- **Type of Drill**
  - [ ] Standard
  - [ ] Class Change
  - [ ] Recess
  - [ ] Other Events

**Name of Reporting School:** Prairie Elementary

**Name of person conducting drill:** Carl Lewandowski

**Title of person conducting drill:** Principal

**Date of Drill:** 9.25.19  
**Time drill was held:** 9:00 AM

**Exact time required to evacuate/shelter/secure:** 1:35

**Total Participants:** 252

**This report is for emergency drill # 1 for school year 2019-20.**

**Remarks:**

Drill was **coordinated** with:

- [x] Emergency Management Coordinator  
  Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

  **AND**

- [ ] Law Enforcement (county sheriff or chief of police or designee or MSP)  
  Name & Title: ______________________________

  **OR**

- [ ] Fire (fire chief or designee)  
  Name & Title: ______________________________

**Principal's signature:**

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