

**School Emergency Drills  
Documentation Form**

- | <u>Type of Drill</u>                |                                   | <u>Type of Drill</u>     |              |
|-------------------------------------|-----------------------------------|--------------------------|--------------|
| <input type="checkbox"/>            | Fire Drill (5 required)           | <input type="checkbox"/> | Standard     |
| <input checked="" type="checkbox"/> | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/>            | Shelter in Place Drill            | <input type="checkbox"/> | Recess       |
| <input type="checkbox"/>            | Lockdown (3 required)             | <input type="checkbox"/> | Other Events |

Name of Reporting School: Prairie Elementary

Name of person conducting drill: Carl Lewandowski

Title of person conducting drill: Principal

Date of Drill: 11/4/21 Time drill was held: 9:30  AM  PM

Exact time required to evacuate/shelter/secure: 3:00 minutes

Total Participants: 270

This report is for emergency drill # 1 for school year 2021-2022

Remarks:

Drill was coordinated with:


- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature: 

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| <input type="checkbox"/>            | Fire Drill (5 required)           | <input type="checkbox"/> | Standard     |
| <input checked="" type="checkbox"/> | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/>            | Shelter in Place Drill            | <input type="checkbox"/> | Recess       |
| <input type="checkbox"/>            | Lockdown (3 required)             | <input type="checkbox"/> | Other Events |

Name of Reporting School: Prairie Elementary

Name of person conducting drill: Carl Lewandowski

Title of person conducting drill: Principal

Date of Drill: 3/28/22 Time drill was held: 10:30  AM  PM

Exact time required to evacuate/shelter/secure: 5:15

Total Participants: 250

This report is for emergency drill # 2 for school year 2021-2022

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature: 