

## School Emergency Drills Documentation Form

- Type of Drill**
- ☐ Fire Drill (5 required)
  - ☐ Tornado Safety Drill (2 required)
  - ☐ Shelter in Place Drill
  - ☒ Lockdown (3 required)

- Type of Drill**
- ☒ Standard
  - ☐ Class Change
  - ☐ Recess
  - ☐ Other Events

Name of Reporting School: Prairie Elementary

Name of person conducting drill: Carl Lewandowski

Title of person conducting drill: Principal

Date of Drill: 1-11-21 Time drill was held: 1:00 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: 20 seconds

Total Participants: 183

This report is for emergency drill # 2 for school year 2020-21.

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature: \_\_\_\_\_

Carl A. Lewandowski

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- Type of Drill**
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  - ☐ Class Change
  - ☐ Recess
  - ☐ Other Events

Name of Reporting School: Prairie Elementary

Name of person conducting drill: Carl Lewandowski

Title of person conducting drill: Principal

Date of Drill: 10.28.20 Time drill was held: 9:00 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 1:30

Total Participants: 170

This report is for emergency drill # 1 for school year 2020-21

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature

Carl Lewandowski