

School Emergency Drills Documentation Form

- | <u>Type of Drill</u> | <u>Type of Drill</u> |
|--|---------------------------------------|
| <input type="checkbox"/> Fire Drill (5 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Safety Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Shelter in Place Drill | <input type="checkbox"/> Recess |
| XX Lockdown (3 required) | <input type="checkbox"/> Other Events |

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 1/16 Time drill was held: 12:45 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: Lock Down for 5 Minutes

Total Participants: All

This report is for emergency drill # 8 for school year 19-20.

Remarks:

Lock Down Drill #3—Immediate Threat
Drill #8 for Springbrook Middle School

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature



School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (5 required)
- ☐ Tornado Safety Drill (2 required)
- ☐ Shelter in Place Drill
- XX Lockdown (3 required)

Type of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 10/7 Time drill was held: 8:00 XX AM ☐ PM

Exact time required to evacuate/shelter/secure: Lock Down for 10 Minutes

Total Participants: All

This report is for emergency drill # 1 for school year 19-20.

Remarks:

Lock Down Drill #1—Soft Lock Down Threat outside the building
Drill #6 for Springbrook Middle School

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature



School Emergency Drills Documentation Form

- Type of Drill**
- ☐ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
XX Lockdown (3 required)

- Type of Drill**
- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 10/14 Time drill was held: 1:50 ☐ AM XX PM

Exact time required to evacuate/shelter/secure: Lock Down for 10 Minutes

Total Participants: All

This report is for emergency drill # 7 for school year 19-20

Remarks:

Lock Down Drill #2—Haz Mat Lock Down
Drill #7 for Springbrook Middle School

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coord.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature 