

## School Emergency Drills Documentation Form

**Type of Drill**  
XX Fire Drill (5 required)  
☐ Tornado Safety Drill (2 required)  
☐ Shelter in Place Drill  
☐ Lockdown (3 required)

**Type of Drill**  
☐ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 9/21/2020 Time drill was held: 8:35 XXAM ☐ PM

Exact time required to evacuate/shelter/secure: 0 Minute 53 Seconds

Total Participants: All

This report is for emergency drill # 2 for school year 2020-2021.

Remarks:

Fire Drill #2

Drill was coordinated with:

☒ Emergency Management Coordinator  
Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coor.

**AND**

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature 

## School Emergency Drills Documentation Form

- | <u>Type of Drill</u>  | <u>Type of Drill</u>                  |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input type="checkbox"/> Standard     |
| <input type="checkbox"/> Tornado Safety Drill (2 required)  | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Shelter in Place Drill             | <input type="checkbox"/> Recess       |
| <input type="checkbox"/> Lockdown (3 required)              | <input type="checkbox"/> Other Events |

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 9/18/2020 Time drill was held: 8:29 XXAM ☐ PM

Exact time required to evacuate/shelter/secure: 1 Minute 9 Seconds

Total Participants: All

This report is for emergency drill # 1 for school year 2020-2021

Remarks:

Fire Drill #1

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coord.

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature \_\_\_\_\_

