

REQUEST TO WITHHOLD RELEASE OF DIRECTORY INFORMATION

The items listed below are designated as “directory information” of Adrian Public Schools students and may be released for any purpose at the discretion of Adrian Public Schools. We are obligated to provide student name, student address and student phone number to military recruiters that request the information; however, under the provisions of the Family Educational Rights and Privacy Act of 1974, (Board Policy JO) as amended, you have the right to withhold the release of any of the information listed below to all others.

Please consider very carefully your decision to withhold “directory information.” Should you decide to inform Adrian Public Schools not to release this information, any future requests for such information from individuals or entities not affiliated with the Adrian Public Schools will be refused. It also means that your child will not appear in the school yearbook or any other district publication. Your child will not be photographed for team pictures or other group or individual pictures.

Student Directory Information

- Name
- Address
- Telephone Number
- E-mail Address
- Photograph
- Videos
- Major field of study
- Earned awards, honors, and degrees
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Enrollment status
- Dates of Attendance
- Most recent educational agency or institution attended
- Grade level

If you want your child's directory information withheld from individuals or entities outside of Adrian Public Schools, you must complete a [Request to Withhold Release of Directory Information Form](#) available in your school office.

Signed forms must be received in the Principal's Office prior to September 1st.

A new *REQUEST TO WITHHOLD RELEASE OF DIRECTORY INFORMATION* form must be completed each year.